

ROADS ACT APPLICATION CONSTRUCTION HOARDINGS

This form is to be filled out to obtain a permit for the installation of construction hoardings and scaffolding over the public road reserve.

SECTION A - APPLICANT DETAILS

First Name	<input type="text"/>
Last Name	<input type="text"/>
Company (if applicable)	<input type="text"/>
Phone Number	<input type="text"/>
Email Address	<input type="text"/>

SECTION B - DEVELOPMENT DETAILS

DA / CDP Number	<input type="text"/>
Developer / Builder	<input type="text"/>
Development Address	<input type="text"/>
Suburb	<input type="text"/>

SECTION C - HOARDING DETAILS

Works Location	<input type="text"/>	
Hoarding Frontage	<input type="checkbox"/> City Centre (Penrith CBD, St Marys Town Centre and Nepean Hospital Precinct) <input type="checkbox"/> Adjoins a State or Regional Road outside of City Centres <input type="checkbox"/> All other areas that is not the aforementioned	
Proposed Date & Times		
Installation Date	Removal Date	No. of weeks or part thereof
<input type="text"/>	<input type="text"/>	<input type="text"/>
Hoarding Type	<input type="checkbox"/> Class A Hoarding	<input type="checkbox"/> Class B Hoarding
	Class A Hoarding Length (m)	Class B Hoarding Area (m2)
	<input type="text"/>	<input type="text"/>

SECTION D - FEES & CHARGES SUMMARY

Financial Year	Section 138 Administration Fee	
<input type="text"/>	<input type="text"/>	
Class A Hoarding Fee	<input type="text"/>	\$/m/wk
Class B Hoarding Fee	<input type="text"/>	\$/m2/wk

Approval cannot be obtained until all fees have been paid. Council will provide a payment form upon successful review of the application.

Total Fees Payable	<input type="text"/>
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Refer to Council's latest adopted Fees and Charges at www.penrith.city.

Please refer to Council's Creative Hoardings Program for more info.

SECTION E - ARTWORK REQUIREMENTS

See our [Creative Hoardings Program](#) for a list of available endorsed artworks.

According to Council's [Hoarding Policy](#) the proposed hoarding to be installed:

- Will **require a hoarding artwork** because it is located in a City Centre and the installation duration exceeds 4 weeks for both Class A and Class B hoardings.
- Will **require a hoarding artwork** because it is fronting a major State or Regional Road and the installation duration exceeds 10 weeks for Class A or 12 weeks for Class B hoardings.
- Will **require a hoarding artwork** because the installation duration exceeds 16 weeks for Class A or 20 weeks for Class B hoardings in all other areas.
- Will **NOT require a hoarding artwork** because the installation duration does not exceed 16 weeks for Class A or 20 weeks for Class B hoardings in all other areas.

Artwork / Artist Name

Note: Artwork must take up an area equal to or greater than 70% of the total hoarding area.

SECTION F - ATTACHMENTS

The following attachments must be submitted with this application:

Engineering Plans

- An engineering plan of the proposed hoarding showing location, utility pit locations, light poles, trees, street signs, street furniture, access gates etc.
- An elevation plan showing the hoarding height, bracings, and fascia.

Structural Certification

- Structural certificate of the hoarding design

Lighting (Class B only)

- Details of lighting system to be used

Public Liability Insurance

- A copy of a valid \$20M Public Liability Insurance Certificate of Currency

SECTION G - APPLICANT DECLARATION & SIGNATURE

- I confirm that the information provided in this application is correct and I will advise Council immediately of any changes.
- I have read and acknowledged the [Section 138 Roads Act Application and Permit Conditions](#).
- I acknowledge that upon submission Council will endeavour to review this application within 10 business days but could take longer depending on complexity.
- I acknowledge that a separate payment form will be sent to me to pay for the permit fees.

Signature

Date

Click email button below upon completion.

CONTACT US

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