

POLICY NAME

Rates or Accounts Written Off

NEXT REVIEW DATE

02 June 2028

POLICY TYPE

Council Policy

RELATED DOCUMENTS

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DATE ADOPTED

23 June 2025

COUNCIL MINUTE NUMBER

PRC11

RESPONSIBLE DEPARTMENT

Financial Services

Purpose

To provide Council staff with the limit of Rates or other Accounts that can be written off by the General Manager.

Policy statement

The amount that may be written off Rates or other Accounts by order in writing under the authority of the General Manager be \$3,000.

Scope

This policy applies to all staff.

Policy

The amount that may be written off Rates or other Accounts by order in writing under the authority of the General Manager be \$3,000.

Document Control

Policy History	Approving Authority	Date
Policy Review. Revision made to threshold from \$2,000 TO \$3,000	Council	23 June 2025