

# APPLICATION FOR THE SEASONAL USE OF SPORTS GROUNDS

## FACILITY AND CONTACT DETAILS

Name of Facility you wish to hire

Name of your Organisation, Group or Business

Postal address

Suburb

Postcode

Email address

Website

Public contact number

Do you give permission for Council to supply your phone/  
email to the public when enquiries are made?

Yes

No

Do you have an ABN (Australian Business Number)?

Yes

No

If yes, please supply

Are you incorporated?

Yes

No

If yes, please supply

### CLUB SECRETARY

Title

First name

Surname

Email address

Mobile number

Do you give permission for Council to supply your phone/  
email to the public when enquiries are made?

Yes

No

### CLUB PRESIDENT

Title

First name

Surname

Email address

Mobile number

Do you give permission for Council to supply your phone/  
email to the public when enquiries are made?

Yes

No

## CLUB INFORMATION

The following information will assist Council to plan for future development. Please provide numbers of players and teams below:

### PLAYERS

Male players                                      Female players                                      Total number of players

Total number of juniors                      Total number of seniors

### TEAMS

Male teams                                      Female teams                                      Total number of teams

## BOOKING DETAILS

Name of facility you wish to hire

Booking outside the season will need to be submitted to [recreation@penrith.city](mailto:recreation@penrith.city) via a [Casual Use of a Sports Ground Application](#)

Please confirm the days and times requested fields below:

			Time requested	Field numbers
Monday	Training	Competition		
-----			Time requested	Field numbers
Tuesday	Training	Competition		
-----			Time requested	Field numbers
Wednesday	Training	Competition		
-----			Time requested	Field numbers
Thursday	Training	Competition		
-----			Time requested	Field numbers
Friday	Training	Competition		
-----			Time requested	Field numbers
Saturday	Training	Competition		
-----			Time requested	Field numbers
Sunday	Training	Competition		
-----			Time requested	Field numbers
Competition Start Date			Competition Finish Date	

## AUTOMATIC FLOODLIGHTING SMS CONTROL

Where fields are installed with automatic floodlights, please list four club representatives to be responsible for managing access to the floodlights .

Floodlights requested	Yes	No		
Contact one – name			Position	Mobile number
Contact two – name			Position	Mobile number
Contact three – name			Position	Mobile number
Contact four – name			Position	Mobile number

Floodlights will be set from 4:30pm until indicated finish time on application form. Clubs will still be required to SMS during this time.

## FIELD SIZE AND LINE MARKINGS

Which day/s will you be line marking field/s?

What size field will you use? Mini      Mod      Full Size

## CANTEEN USE

Will you be selling food? Yes      No

If Yes:

Approval is required from Council's Environmental Health Department. To gain approval, please submit an [Application to Sell Food Form](#) to council@penrith.city

[NSW Food Authority's Food Handling Guidelines for Temporary Events](#) must always be adhered to.

## ALCOHOL

Will alcohol be sold or consumed? Yes      No

If yes, please provide your liquor licence number

## CLUB ACTIVITIES

Does your club run any state sport association programs? Yes      No

If yes, please list all relevant programs:

Does your club run any inclusive programs for people with disabilities? Yes      No

If yes, please list all relevant programs:

Has your club attended any sports development workshops in the past twelve months? Yes      No

If yes, please list all relevant programs:

## SUPPORTING DOCUMENTATION

You must attach a copy of the following documentation:

Copy of Certificate of Currency Public Liability Insurance

Copy of minutes from last Annual General Meeting

## DECLARATION AND SIGNATURE

I agree to abide by Penrith City Council's Conditions of Hire and Use of Sporting Facility/ Reserve and Sports Ground User Guide. I hereby certify that the information supplied in this application is correct to the best of my knowledge. I also undertake to advise Penrith City Council immediately if there are any alterations or additions to the information supplied on this form.

I have read Penrith City Council's Conditions of Hire and Use of Sporting Facility/ Reserve and Sports Ground User Guide. I, as the club's representative, understand its contents and will relay this information to club members.

Signature

Date

Print name

.....●  
A liquor licence must be obtained from the local Police and provided to Council 14 days before first date of hire

## NEED HELP?

Call Council's Community Facilities and Recreation Team on 4732 7930  
8:30am - 4:00pm Monday to Friday or see [penrithcity.nsw.gov.au](http://penrithcity.nsw.gov.au)

## CONTACT US

Penrith City Council  
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PENRITH NSW 2750

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PENRITH NSW 2751

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