

APPLICATION FOR REFUND OF CASH BOND OR BANK GUARANTEE

Please send completed form to council@penrith.city

APPLICANT DETAILS

Name _____ Company _____

Street number _____ Street name _____

Suburb _____ Postcode _____

Contact phone number _____ Email address _____

.....● If you are not the payee of the bond, a signed letter of authority must be attached

APPLICATION DETAILS

Description of works _____

DA / CD / SSD number _____ EA / CCX number _____ Condition number _____

.....● Find this on your rates notice or title deeds

Lot number _____ DP number _____

Street number _____ Street name _____

Suburb _____ Postcode _____

BOND / GUARANTEE DETAILS

	Amount	Receipt number/ Guarantee details
Asset Management		
Infrastructure restoration bond		
Development Engineering		
Final AC bond		
Maintenance bond		
Outstanding works bond		
Performance bond		
Other (please specify)		

.....● Cash bonds can only be returned to the payee

.....● Final occupation certificate or letter of compliance is required for the refund of an infrastructure restoration bond. All work must be finalised.

REQUIRED ATTACHMENTS (Infrastructure Restoration Bond only)

Final/Whole Occupation Certificate or Subdivision Certificate

The infrastructure restoration bond will not be refunded unless a Final or Whole Occupation Certificate or Subdivision Certificate has been issued. We recommend that you consult with the Principal Certifier for your development with respect to the issue of a Final or Whole Occupation Certificate before lodgement of the application for refund.

Practical completion for demolition works only

Not applicable - request not for an Infrastructure Restoration Bond

DECLARATION

I apply for a refund of the security described in this application. I understand Council will deduct the cost of remediation works from the security or, if the costs of works exceed the security held, Council will issue an invoice for the outstanding amount. If any conditions of consent for which the security is held are not fully satisfied, Council will retain the security and take action to order compliance with the development consent.

Name

Signature

Date

PAYEE DETAILS

Name

Company

Street number

Street name or PO Box

Suburb

Postcode

Contact phone number

Email address

BANK ACCOUNT DETAILS

Account name

BSB number

Account number

Payee signature/s

Date

OFFICE USE ONLY

Ledger

Account

Amount (Incl.)

GST (Y/N)

TOTAL PAYMENT

Payment
Details

Requested by

Authorised by

Signature

Name

Position

CONTACT US

Penrith City Council
601 High Street
PENRITH NSW 2750

PO Box 60
PENRITH NSW 2751

PHONE: (02) 4732 7777
EMAIL: council@penrith.city
WEB: penrith.city

Council is not liable for lost payments due to incorrect details

If you are not the payee of the bond, a signed letter of authority must be attached

To be completed by the requesting Council officer

A copy of the receipt and/or supporting documents must be attached

I certify that this requisition is in accordance with the Delegations of Authority